

MAGISTRATES' COURT [CIVIL DIVISION] SOUTH AUSTRALIA
APPLICATION

Office use only Date of filing

TRIAL COURT
Address:

ACTION No. of .
Phone No.

PLAINTIFF

DEFENDANT

* Have you made a previous Application for this Order? Yes/No
(delete)

An APPLICATION by the REGISTRAR/PLAINTIFF/DEFENDANT
(delete/other - specify)

will be heard on the day of 20 at am/pm (delete) at the TRIAL
COURT for an order as follows :- (specify order sought)

If you fail to attend within 15 minutes of the appointed time the action may be determined in your absence.

All parties have the right to attend and to be heard.

YOU MUST FILE AND SERVE AN AFFIDAVIT EXPLAINING WHY YOU ARE SEEKING THESE
ORDERS.

Signed by applicant..... DATED.....

ORDER OF THE COURT

AFFIDAVIT OF PROOF OF SERVICE

I _____ of _____

Occupation: _____

MAKE OATH AND SAY that -

I. I did on the _____ day of _____ 20____ between the hours of _____ and _____ duly serve the within named Plaintiff/Defendant (strike out what is not required) with a document described as (Claim/Defence/Counterclaim/Third Party Claim or other document - insert description required) -

(TICK THE APPROPRIATE BOX)

- (1) By personal service on the person.
- (2) By service on the solicitor acting for the person.
- (3) By leaving it for the person at the address of the place of dwelling or business of the person with someone apparently above the age of 14 years.
- (4) By depositing it for the person at the DX addressed to the DX number of the person or the solicitor _____ acting for the person.
- (5) By leaving it at the registered office of the body corporate or by sending it by prepaid post to the registered office of the body corporate.
- (6) By sending it by prepaid post addressed to the strata corporation at its site or its post office box.
- (7) By Fax directed to the Fax number of the person or the solicitor acting for the person during normal _____ business hours on a business day.
- (8) By service on one partner or at the principal place of business of the firm.
- (9) By _____

(here describe any other authorised means of service).

II. I served the person at (State the address, DX number, Fax number etc).

III. I necessarily made _____ trips and travelled _____ kilometres for the purpose of effecting the service.

SWORN before me at _____

the _____ day of _____ 20____.

Person authorised to take Affidavits
(e.g. Justice of the Peace).