

PRACTICE NOTE 1 of 2018 - Personal Applicants

This Practice Note is issued on 16 November 2018 under Rules 4A, 5(8), 5(11) and 5(12) and takes effect on 26 November 2018

Unless otherwise ordered or directed:

1. In order to satisfy Rule 7(9), a personal applicant will be required to verify his or her identity in accordance with the Registrar-General's Verification of Identity Requirements. Those can be found at https://www.sa.gov.au/_data/assets/pdf_file/0016/294100/Verification-of-Identity-Requirements-Version-4-27052017.pdf.
The verification must be carried out when the personal applicant attends the Higher Courts Registry to verify the details in the application.
2. A personal applicant who receives an email from the Court advising that his or her application appears to be in order must attend the Higher Courts Registry on a business day between 9.30 and 10.30 am to
 - (a) verify his or her identity;
 - (b) verify that the contents of the application are true and correct; and
 - (c) mark any testamentary document.

On that occasion the Registrar or an officer designated by the Registrar may require the personal applicant to amend information or provide further information and may require a further attendance at the Registry on another occasion or occasions.

3. Compliance with Rule 7(11) is dispensed with. Backsheets are not required.

Registrar of Probates